

[ProjectName]
Permissions Checklist

Collection Name: _____ Number: _____

Copyright Holder: _____
(Or next of kin)

Address #1: _____ Address #2: _____

RTS ___ _____ RTS ___ _____

Phone: _____

Email: _____

Address #3: _____ Notes: _____

RTS ___ _____

Deceased ___

The following sources have been consulted in order to identify the copyright holder:

- Telephone directories in print or online.
- Other materials in the collections.
- Other: _____

Status:

- Permission granted from: _____
- Unable to locate copyright holder.

Completed by: _____

Date: _____